

**COMMONWEALTH OF MASSACHUSETTS  
DESIGNER SELECTION BOARD PROJECT CRITERIA**

**DSB LIST #** 04-06 **ITEM #** 3 **DSB PUBLIC NOTICE DATE** 4 August 2004

**LAST DATE FOR FILING APPLICATION IS:** 25 August 2004 at 2:00 PM

**The Board recommends applications to be submitted by any of the following firms:**

( <input checked="" type="checkbox"/> )	Architect	(        )	Engineer
( <input checked="" type="checkbox"/> )	Architect/Engineer (A/E)	(        )	Other:

**PROJECT NUMBER:** **TRC0305 HC1**

**PROJECT TITLE:** **Roofing, Window & Exterior Wall Repairs**

**PROJECT LOCATION:** **Western Worcester District Courthouse, East Brookfield, MA**

**APPROPRIATION SOURCE:** **Chap. 203 of 1988, 0330-8890; Chap. 189 of 1998, 0330-2208**

**AVAILABLE AMOUNT:** **\$26,644,243.52**

**ESTIMATED CONSTRUCTION COST:** **\$900,301**

**TOTAL FEE**, excluding reimbursables or any authorized per diem payments, based on scope of work and services authorized if project is completed.

\*See page 4 for final fee determination by the Division of Capital Asset Management and Maintenance (DCAM) per M.G.L. C.7, §38G(a).

( ☒ ) Lump Sum Established Set Fee for Final Design Phase Per M.G.L. C.7, **\$102,000**  
§38G(a) \_\_\_\_\_ Dollars

**IMMEDIATE SERVICES AUTHORIZED:**

- ( ☒ ) SCHEMATIC PLANS AND OUTLINE SPECIFICATIONS
- ( ☒ ) DESIGN DEVELOPMENT PLANS AND SPECIFICATIONS
- ( ☒ ) CONSTRUCTION PLANS AND SPECIFICATIONS
- ( ☒ ) ADMINISTRATION OF CONSTRUCTION CONTRACT
- (        ) OTHER:

**MBE/WBE PARTICIPATION:**

In accordance with Executive Order #390, DCAM has established minimum goals of 8% MBE participation and 4% WBE participation for the combined value of the study and final design contracts for this project. All applicants must indicate how they intend to meet these goals and will be evaluated on that basis. Further information about the program appears on pages 6-10. Applications from MBE and WBE firms as prime consultant are encouraged .

N.B.1: DCAM customarily compensates the designer during the Study Phase on a percentage basis in accordance with the approved workplan.

N.B.2: DCAM customarily compensates the Designer during the Design Phase 15% of the Total Fee at Approval of Schematics, a total of 30% of the Total Fee at approval of Design Development Documents, a total of 70% of the Total Fee at Approval of Construction Documents, and a total of 100% of the Total Fee upon Final Acceptance of Project.

N.B.3: Cost estimates will be presented in both Unifomat and CSI (16 Division).

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**APPROPRIATION LANGUAGE:**

Chapter 203 of 1988, 0330-8890: “studies and designs, and the preparation of plans . . . [for] construction . . . of buildings for court facilities”; Chap. 189 of 1998, 0330-2208: “for . . . plans, specifications, construction, renovation, reconstruction . . . [and] repair of courthouse facility projects”

**GENERAL SCOPE OF WORK:**

Design and construction administration for removal and replacement of throughwall flashings, repair of cracked and spalled brick masonry units, add control joints, remove and reset precast stone headers and copings, roof repair/replacement, new louver assemblies, and replace damaged ductwork insulation and base flashings.

APPLICANTS ARE ALSO URGED TO REVIEW AND BECOME FAMILIAR WITH THE SUPPLEMENTAL DOCUMENTS WHICH ARE AVAILABLE ON THE WEB AT: [www.mass.gov/cam](http://www.mass.gov/cam).

1. **“Instructions for Designers,” Form 9, Division of Capital Asset Management, 6 June 2003**
2. **“Sustainable Design” (Appendix N), Form 9, Division of Capital Asset Management, 6 June 2003**

THE SCOPE OF WORK FOR THE PROJECT HAS BEEN DEFINED IN THE CERTIFIED STUDY, WHICH IS AVAILABLE FOR INSPECTION AT THE DESIGNER SELECTION BOARD, ROOM 1609, McCORMACK STATE OFFICE BUILDING, ONE ASHBURTON PLACE, BOSTON, MASS. 02108.

1. **TRC0305 HC1, Building Envelope Condition Study and Leak Testing, Western Worcester Trial Court, Gale Associates 12/1/03.**

As per C.164 §331 of the Acts of 1997, and the DCAM “Sustainable Design Building Guide,” the designer will within the basic design fee recommend energy efficient alternatives, at least one of which shall meet minimum LEED “certification” standards, and the use of resource efficient materials.

**CONDITIONS OF THE DSB FOR THIS PROJECT:**

Current or updated Master File Brochures must be on file with the Board. Applicants agree to execute the standard contract for Designer’s Services DCAM Form C-2. As a condition of application, each applicant, if selected for the new project, agrees to carry professional liability insurance in an amount equal to 10% of the estimated construction cost of this project in accordance the standard designer’s contract, i.e., minimum coverage of \$250,000 up to \$1,000,000 depending on the construction cost. A greater amount may be negotiated or specified in this advertisement.

**APPLICATIONS WILL BE EVALUATED BASED ON THE FOLLOWING PRIME AND SUB CONSULTANT PERSONNEL AND EXTENT OF COMPLIANCE WITH MBE/WBE PARTICIPATION GOALS. PLEASE ALSO SEE QUESTION #6 ON DSB 2000 APPLICATION REV 2/04.**

1. Architect

If the Prime is to fulfill any of the sub-consultant roles above, so indicate on the organizational chart.

The Architect is to be registered in the Commonwealth of Massachusetts.

**APPLICATIONS WILL BE EVALUATED BASED UPON WORK LISTED ON DSB 2000 APPLICATION REV 2/04 SECTIONS 8, 9 AND 10 WHICH ILLUSTRATES CURRENT QUALIFICATIONS IN THE FOLLOWING AREAS:**

1. Exterior Envelop-Roofing/Windows/Exterior  
Wall Flashing/Caulking